PROCEEDINGS OF REGULAR TOWN BOARD MEETING
September 9, 2025

Call* to *Order* / *Verification* of *Public Notice

The regular monthly Town Board Meeting for the Town of Vance Creek was held after meeting notices and agenda had been posted at the Vance Creek Town Hall, Vance Creek Town Garage and Escape on 2nd Avenue for four days. The meeting notice and agenda was also posted on the **official** town website for four days. The meeting was held at the Vance Creek Town Hall on Tuesday September 9, 2025 at 8:00 PM. Chairman Mike Stafne called the meeting to order at 8:02 P.M. with the Pledge of Allegiance. Clerk Kara presented a signed affidavit to attest and affirm the posting date and time.

Members Present: Tim Prusak, Matt Norberg, Kara Norberg, Mike Stafne, Samantha Obitz
Public Attendees: TJ Thompson, Bud Edwards, Lisa Norberg, Terann Anderson, Ryan Gilbertson

Approval of Last Month's Meeting Minutes

- Motion by Matt Norberg, 2nd by Tim Prusak to accept 8/12/2025 Town board meeting minutes. Motion carried.

Public Comments

- Matt Norberg made a motion to approve operators license for Jordan Kroldart, 2nd by Tim Prusak. Motion carried.
- Matt Norberg will call the Towns Association to find out rules on the running of background checks on bartenders and the frequency. Will discuss findings at next meeting and determine what our township will do going forward.
- Ryan Gilbertson gave an update on the use of the ballfield. Stated that is was a great field and really appreciated the use. He presented the board with a signed baseball from the team.

Town Correspondence

- Reviewed a few correspondences received.

Maintenance Report

- Looking into curb stops for the edge of the parking lot at the hall.
- Discussed further work to be done on 3 ½ Ave.

Old Business

- Playground equipment: starting to work on soon.
- Mower side arm will be delivered soon.
- Tax letter, will need to confirm dates with new treasurer.

New Business:

- Treasurer position update: Samantha stated that she has hired Hannah Steinberger as deputy treasurer
- Deputy Clerk: Kara Norberg stated that she has hired Lisa Norberg as deputy clerk
- Part Time Patrolman help to assist Austin as needed. Mike Stafne made a motion to approve Lyle Prusak as a part time employee as needed at $15.00/hr, 2nd by Matt Norberg. Motion passed.
- Matt Norberg made motion to have new checks printed with only 2 signers required of those that are registered signers on the accounts with the bank. 2nd Tim Prusak. Motion carried.

Treasurer report.

- The August 31, 2025 bank balance is $687,288.05. Motion to accept report by Matt Norberg, seconded by Tim Prusak. Motion Carried.

Vouchers

- Motion made by Matt Norberg, second by Tim Prusak to approve the vouchers to be paid with checks 12776 through 12809 except for voided check 12802, and 4 EFT totaling $144,981.92. Motion carried.

Other Business

- Next regular monthly Town Board meeting date is Tuesday October 14, 2025 at 8pm.

Adjournment

As there was no further business a motion by Matt Norberg, Second by Tim Prusak to adjourn. Motion carried. Adjourned 9:00 PM

Kara Norberg - Clerk