PROCEEDINGS OF REGULAR TOWN BOARD MEETING
November 11, 2025

Call* to *Order* / *Verification* of *Public Notice

The regular monthly Town Board Meeting for the Town of Vance Creek was held after meeting notices and agenda had been posted at the Vance Creek Town Hall, Vance Creek Town Garage and Escape on 2nd Avenue for four days. The meeting notice and agenda was also posted on the **official** town website for four days. The meeting was held at the Vance Creek Town Hall on Tuesday November 11, 2025 at 8:00 PM. Chairman Mike Stafne called the meeting to order at 8:02 P.M. with the Pledge of Allegiance. Clerk Kara presented a signed affidavit to attest and affirm the posting date and time.

Members Present: Tim Prusak, Matt Norberg, Lisa Norberg, Mike Stafne, Samantha Obitz
Public Attendees: TJ Thompson, Bud Edwards

Approval of Last Month's Meeting Minutes

- Motion by Tim Prusak, 2nd by Matt Norberg to accept 10/14/2025 Town board meeting minutes. Motion carried.

Public Comments

- None

Town Correspondence

- Reviewed a few correspondences received.

Maintenance Report

- Works being done on county line west of K.

Old Business

- In regards to background checks to occur at the time of license, Matt checked the statutes and the decided at first application and annual licensing. Statute 125.04.
- Port-a-pot will stay in the park till first snowfall.
- **New Business:**
- Motion to accept election workers Carol Cuper, Kim Beestman, Mary Sue Moskal, Laurie Laumeyer, and Bonnie Polta by Tim Prusak, seconded by Matt Norberg. Motion carried.
- Kara Norberg and Samantha Obitz have turned in their resignation effective 11/11/2025.
- Motion to accept Lisa Norberg for town clerk and Hannah Steinberger by Tim Prusak, seconded by Matt Norberg. Motion carried.

Treasurer's Report

- October 31, 2025 bank balance is $704,647.66. Motion to accept report by Tim Prusak, seconded by Matt Norberg. Motion Carried.

Vouchers

- Motion made by Tim Prusak, second by Matt Norberg to approve the vouchers to be paid with checks 12831 through 12852 except for voided checks 12846&12847, and 1 EFT totaling $15,358.65. Motion carried.

Other Business

- Next regular monthly Town Board meeting date is Tuesday December 9, 2025 at 8pm.

Adjournment

As there was no further business a motion by Tim Prusak, seconded by Matt Norberg to adjourn. Motion carried. Adjourned 9:35 PM.

Lisa Norberg – Town Clerk